

Tech Commissioner

2017-2018 SCHOOL YEAR

APPLICATION FORM

Thank you for choosing to apply and to interview for the Tech Commissioner position for HHS student government. The interview process and responsibilities are explained on the attached sheets. This application is due on **May 3 during lunch only by 12:30 PM** to Ms. Frausto in the ASB office.

NAME _____ GRADE _____

STUDENT ID # _____ PHONE NUMBER _____

EMAIL ADDRESS _____

POSITION RUNNING FOR: Tech Commissioner

QUALIFICATIONS

In order to be a candidate and an officer you must meet the following set of qualifications:

- Submit **COMPLETED** application by May 3rd.
- Maintain a 3.0 cumulative **AND** semester GPA and a 2.5 GPA on each progress report.
- Maintain satisfactory citizenship (as determined by HHS admin)
- Commissioners must be enrolled in the Leadership class for the 2018-2019 school year.
- **THIS IS REQUIRED:** We request that each candidate submit a short list of qualifications and goals. This may be presented in bullet form. You should include the following (please attach a separate sheet):

~Leadership experience and qualifications

~Goals for the upcoming school year

~Anything else you would like the interview panel to know about you

PLEASE **STAPLE** THIS ONTO THE APPLICATION.

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THE INTERVIEW PROCESS

- **May 3:** Submit your completed application to Ms. Frausto's office at **lunch only** by 12:30 PM. You will also be signing up for an interview time slot, which will take place the following week. Teacher recommendation is also due to Ms. Frausto's office by end of lunch.
- **May 7-11:** Interviews will be conducted during lunch.
- **May 14:** Decisions will be emailed out to all applicants.

Tech Commissioner Responsibilities

- Include duties in class, outside of class, and during rallies
- Cutting the music and updating the leadership iPod with performer music
- Controlling the volume of the microphones and music at the rallies, including being well versed in the technical aspects of all HHS sound systems
- Any technical activities including setting up the projector or troubleshooting
- Any technical knowledge when it comes to purchasing tech equipment for Homestead
- Understanding how the ASB speaker system is set up and managed (including its auxiliary cables and microphones)
- Setting up the ASB speaker system when requested during tutorial, brunches, or lunches
- You must understand how to use editing software for videos, pictures, and audio
- Must be able to take pictures and videos when requested by other Leadership groups (e.g. A board meeting or leadership speeches)
- Must be able to make promo pictures and/or videos for leadership events
- May be asked to attend events including dances for tech support
- Any additional relevant duties that arise throughout the school year
- May be asked to attend school/club sponsored events to provide technical support during tutorials, brunches, lunches, after schools, weekends, etc.
- Update the Homestead ASB website weekly with updates on Leadership/school sponsored events
- Implement new features to the website upon request

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PERSONAL RESPONSIBILITIES

Please initial each of the following statements acknowledging that you have read and understand its content.

I understand that in order to be a Commissioner of Homestead High School Leadership for the 2018-2019 school year:

1. ___ I am required to be enrolled at Homestead High School for the entire school year.
2. ___ I must have a 3.0 minimum cumulative **AND** semester GPA; I must maintain a 2.5 each progress report of my term, or I may be removed from office and the leadership class, resulting in an F on my school transcript.
3. ___ I must exhibit high citizenship standards in all my classes, at all school-sponsored activities, and in the community (as determined by the HHS administrative staff).
4. ___ I will always do my best to be an excellent representative of Homestead High School and the Homestead Leadership class. This includes no illegal use or possession of drugs or alcohol before, during, or related to a Homestead High School or leadership sponsored event.
5. ___ I will follow all school rules, as outlined by the HHS student/parent handbook, before/during/after school hours and at all school events.
6. ___ I will enroll in and attend the Leadership class.
7. ___ I will attend all retreats and meetings
8. ___ I will abide by and uphold the Homestead High School ASB Constitution.
9. ___ I will participate in a positive and productive manner in all ASB/Leadership sponsored events (dances, rallies, club & grub, back to school night, round up, lunch time activities, elections, etc.).
10. ___ I will work with the school staff and administration to ensure all students enjoy safe, positive, and successful school events.
11. ___ By signing this contract, I acknowledge that if I do not uphold any of these requirements/expectations, I will be removed from office, removed from the Leadership class, and a new officer will be elected or appointed.

Student Name (printed)

Parent Name (printed)

Student Signature

Date

Parent Signature

Date

**Failure to completing this contract
on time will result in disqualification!**

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TEACHER EVALUATION FORM

APPLICANT: After you fill out the information below, give this form to a teacher who knows you and has taught you during high school. Teachers would appreciate receiving this as soon as possible. If we do not receive your teacher evaluations by **Thursday, May 3rd**, you will be unable to run for an ASB officer position.

CANDIDATE'S NAME _____

POSITION RUNNING FOR: Tech Commissioner

TEACHER'S NAME _____ SUBJECT _____

TEACHER: We are aware of the time constraints you have and appreciate you taking time out of your busy schedule on behalf of the student named above. The Associated Student Body would like to have qualified students who will work hard to benefit the school. Candidates are required to have one teacher submit a form like this one. Please fill out this form truthfully, check the box at the bottom, sign, and return to Ms. Frausto's box by 12:35 PM, **Thursday, May 3rd**.

Category	Poor	Average	Good	Top 10%	Top 5%
Initiative/motivation					
Intellectual curiosity					
Oral communication					
Written communication					
Creativity					
Energy					
Self-confidence					
Leadership/influence					
Responsibility					
Integrity					
Concern for others					
Respect for differences					
Warmth of personality					
Sense of humor					
Emotional maturity					
Reaction to setbacks					
Respect accorded by faculty					
Respect accorded by peers					

I would recommend the above candidate for office.

I would **not** recommend the above candidate for office.

SIGNATURE

DATE